



Return Goods Authorization

Please complete and return this form to:

Issued by Alphalite Inc.

Alphalite Inc.
10715 Springdale Ave, Ste 4
Santa Fe Springs, CA 90670

RGA no.: _____
Date: _____
Valid Until: _____

CUSTOMER INFORMATION

Company: _____ Address: _____
Customer no.: _____
Contact: _____ Phone: _____
Email: _____ Fax: _____

RETURN PRODUCT INFORMATION

Return and Terms & Conditions

All returns must be made within 30 days and authorized with a completed RETURN GOODS AUTHORIZATION form. Returned merchandise must be in the original packaging and in resalable condition. No Refunds will be issued for returned merchandise, Alphalite offers only product replacements or a credit towards customer's account. Special ordered merchandise cannot be cancelled or returned.

Invoice no. / PO no.	Model no.	Qty	Reason for Return
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Additional comments: _____

Would you like Credit Replacement(s) for the item(s) listed above.
Replacement order # _____

Customer's Signature: _____ Date: _____

By signing, we understand that all defective material must be kept until a written and signed authorization to field destroy any or all items, is/are received.

FOR INTERNAL USE ONLY

Customer Service Dept

Issued by: _____ Date: _____

Approving Authority

Approved by: _____ Date: _____

Restocking fee: _____ Restocking %: _____

Warehouse Dept

Received by: _____ Date: _____

Field destroy: _____ Ship via: _____